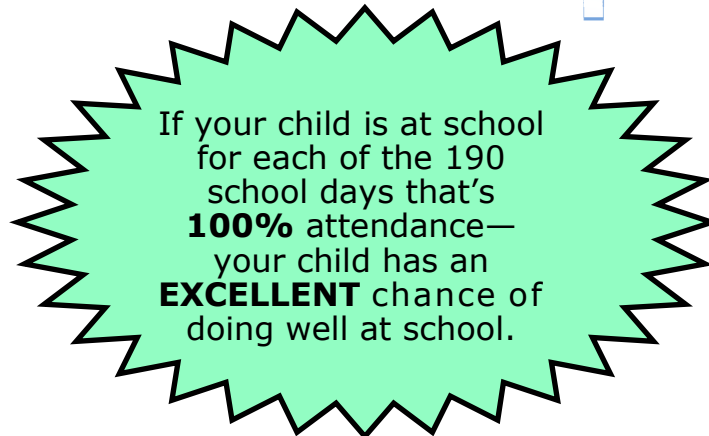


Attendance Steps



Eastgate
Academy


Perfect Attendance!




Perfect Attendance!

STAGE ONE

- ◆ 97%-100% weekly non-uniform & best class attendance reward.
- ◆ House points rewarded daily for achieving a.m. & p.m. attendance mark.
- ◆ Termly 100% pupils enter prize draw & earn gold certificate.
- ◆ Termly 97% - 99% pupils earn silver certificate
- ◆ Termly 100% parent prize draw.
- ◆ End of academic year prize for best overall class attendance.

STAGE TWO

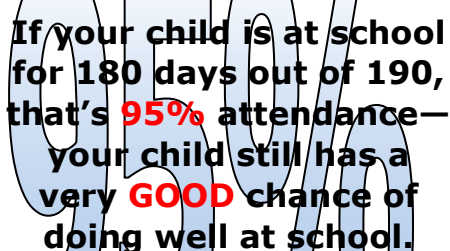
- ◆ Parents informing school of any occasions of absence.
- ◆ First day phone call, text & if necessary follow up letter.
- ◆ Medical evidence provided to support absence where available.
- ◆ School notified in advance of essential medical appointments or leave of absence. Due to exceptional circumstances.
- ◆ Daily monitoring.

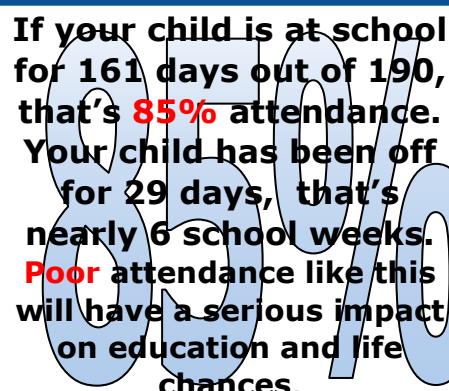
STAGE THREE

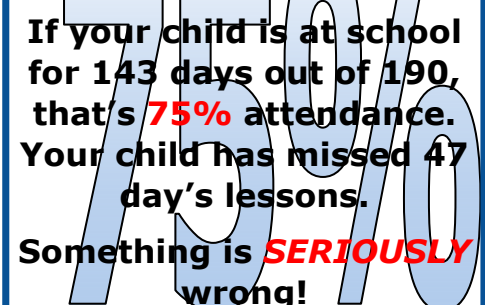
- ◆ Day 3 and Day 10 follow up letters sent and if necessary follow up home visit.
- ◆ Less than 95% attendance parent/carer receives an initial attendance monitoring letter.
- ◆ Continued regular close monitoring.
- ◆ Less than 95% termly Assistant Principal attendance & progress meeting with parent/carer.
- ◆ Continued pattern of absence pastoral support plan meeting with Inclusion Manager & school's Attendance Officer.

STAGEFOUR

- ◆ Continued decline and criteria reached results in referral to a Norfolk County Council Attendance Support Enforcement Officer.
- ◆ Regardless of percentage attendance, and as a last result—Fast Track or Fixed Penalty Notice actioned, once qualifying criteria is reached.
- ◆ Fast Track action plan or parent fine.
- ◆ Legal action—prosecution.


If your child is at school for 180 days out of 190, that's **95%** attendance—your child still has a very **GOOD** chance of doing well at school.


If your child is at school for 161 days out of 190, that's **85%** attendance. Your child has been off for 29 days, that's nearly 6 school weeks. **Poor** attendance like this will have a serious impact on education and life chances.


If your child is at school for 143 days out of 190, that's **75%** attendance. Your child has missed 47 day's lessons. Something is **SERIOUSLY** wrong!